

GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, January 13, 2022

8:30am– 10:30am

Via Zoom Meeting ID:

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1. Jane Dané- Enrollment information
2. Megan Corbett - Transfer credit policy

Enrollment Information J

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x 1.b. - Regarding the 45 day statute of limitations placed on requesting reinstatement after suspension. To aid students who let the 45 days lapse (due to a variety of reasons: work, deployment, illness, family emergency, etc.) and still seek reinstatement, new language is proposed: "unless a later request with appropriate justification is approved by both the graduate program director and Dean of the Graduate School or designee". This allows students to continue the process with approval.

x Section 5. If the student is denied reinstatement, they still have the option to appeal.

x In keeping with the university's Time Limit policy in the Institutional Credit Requirements for Graduate Degrees and Graduate Certificates section of the Graduate Catalog, clarification for coursework/grades that were earned prior to the suspension by adding "if they were earned within the past eight years" allows the student to keep transfer credits (grades at B or better) if they have not expired. For expired coursework the following language is proposed: "Courses older than eight years must be recertified prior to internal transfer credit being awarded."

Wie Yusuf and Robert Wojtowicz requested a change in the wording at the beginning of the same paragraph stating "to complete the degree requirements within the eight year (master's) and the eight year (education specialist and doctoral) time period as required..." to "...complete the individual degree requirements within the eight year time period as required..."

x Section 4- Upon reinstatement

Item 2- reinforces time limit on earned courses by inserting "if they were earned within the last eight years or have been recertified..."

Item 6- Regarding the role of the Graduate Appeals Committee additional language supporting the review is proposed: "The Committee may seek additional information from the program or student to aid its review."

Dismissal from a Graduate Program in support of the policy, the following language is proposed: "The student's conduct previously not covered by the policy."

Item 7- "Unprofessional and/or unethical behavior as a graduate assistant, student intern, student clinician, student teacher, student worker or other University affiliated role (see the University Code of Ethics and applicable profession-based standards; and/or"

Item 8- "Any behavior that may involve criminal activity, that may..."

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necessary language including but not limited to, the link or excerpt from the Catalog that informs the student of their right to appeal and the process itself.

The second paragraph in the Catalog will also reflect the language provided in Item 6 of the Reinstatement for Suspension Policy for Degree Seeking Students. **The Graduate Appeals Committee will "review materials submitted by the student. It may also seek additional information from the program or student to aid its review. The Committee will render.."**

Additional language is added to the end of the policy, restating ~~the~~ **eight-year** time limit on coursework. **"If the student seeks readmission to the same program after eight years and is accepted, they will work with the program to recertify courses for which a grade of B or better was awarded for those credits to count toward the degree as transfer credits. Their GPA will be reset to zero as in the case of students returning from reinstatement (see Readmission to the Institution Following Separation or Dismissal)."**

9 Robert Wojtowicz called for motion to approve the revisions. David Cook approved and Dale