



# Authorization for Securing New Faculty

\_\_\_\_\_

Please prepare a contract for the person and position described below:

- Name \_\_\_\_\_
- Address: \_\_\_\_\_
- Position Title \_\_\_\_\_
- Unit \_\_\_\_\_
- Salary: \_\_\_\_\_
- Effective Date: \_\_\_\_\_
- Number of Months: \_\_\_\_\_
- Contract Period: \_\_\_\_\_
- Is this person a U. Scitizen? Yes No  
If the answer is no, what is the appointee's visa or immigration status? \_\_\_\_\_
- Is there additional information about the immigration status of this (ti)-1tis/v2 ( s)1 (/dub1 (e)/dub1 rA5

Please attach copies of the following documents:

- The candidate's vitae/resume
- The Affirmative Action Selection Report (Form 9)
- A draft paragraph for inclusion in the resolutions for the board of Visitors agenda materials.

Faculty Position Number: \_\_\_\_\_

DEAN/DIRECTOR \_\_\_\_\_ DATE \_\_\_\_\_

VICE PRESIDENT \_\_\_\_\_ DATE \_\_\_\_\_

OEID Review:  Approved  Denied \_\_\_\_\_ DATE \_\_\_\_\_

# ate of Birth

