APPROVED BY BOARD 9/20/18

OLD DOMINION UNIVERSITY

BOARD OF VISITORS
Thursday, June 14, 2018

The Board of Visitors of Old Dominion University held its annual meeting Thursday, June 14, 2018, at 9:00 a.m. in the Kate and John R. Broderick Dining Commons on the Norfolk campus. Present from the Board were:

Carlton F. Bennett, Rector
Yvonne T. Allmond
R. Bruce Bradley
Robert S. Corn
Michael J. Henry
Larry R. Hill
Toykea S. Jones
Kay A. Kemper
Pamela C. Kirk *(Student Representative)*

Absent were:
Jerri F. Dickseski
Alton J. Harris
William D. Sessoms, Jr.

Also present were:

John R. Broderick, President
Austin Agho
Bruce Aird
Alonzo Brandon
Leigh Comsudis
Jane Dané
Mary Deneen
Gregory DuBois
Morris Foster
Giovanna Genard
Velvet Grant
Tiffany Hampton
Rhonda Harris
Scott Harrison
Donna W. Meeks
Annie Morris
Earl Nance
Ellen Neufeldt
Brian Payne
September Sanderlin
Wood Selig
Amanda Skaggs
Deb Swiecinski
Phil Walzer
Rusty Waterfield
Jay Wright
Johnny Young

RESOLUTION APPROVING 2018-2019 OPERATING BUDGET PLAN PROPOSAL

University is also subject, along with all agencies of the executive branch of the state government, to such statutes as, for example, the Virginia Freedom of Information Act which governs, *inter alia*, the circumstances under which a public body, such as this Board, may meet in closed session. Ultimately, however, the University's operations are dependent on the terms of the Appropriations Act adopted bi-annually in the even numbered years by the Virginia legislature, the General Assembly, and amended in the odd numbered years. Finally, it is to be noted that the Commonwealth's agencies and institutions are not as a rule subject to the general statutes of Virginia, as well as the ordinances enacted by the local governments, unless the

(d) University Budget. The Board is responsible for ensuring that the University's mission, priorities, and goals are visible in and expressed through its budget. The budget shall reflect the priorities developed in the strategic planning process. The Board shall periodically review and approve the University's annual budget and work in conjunction with the President and his/her administration that are accountable for directing a process that seeks input from the Board.

(e) Academic Integrity. The Board is responsible for advancing and protecting the academic quality of the education offered by the University including, but not limited to considering, strategic planning, admission standards, graduation requirements, grading policies, use of technology in the classroom, and faculty structure, development, productivity, priorities, and incentives for outstanding teaching.

(f) Research Integrity. The Board is responsible for promoting and preserving excellence in basic and applied research.

(g) Student Quality of Life. The Board is responsible for assuring the high quality of student life necessary to ensure that higher education achievement can take place in an environment conducive to a high level of learning.

(h) Affiliated Foundations. The Board is responsible for assuring that priorities for fund-raising, research, athletics, real estate acquisition and disposal, and other affiliated foundation activities are consistent with the Un

ARTICLE II
Members

§ 2.01. Resignation. Any member of the Board of Visitors may resign at any time by providing notice to the Governor. Notice also shall be provided to the Rector so that the Board can take measures to accommodate said resignation. Such resignation shall take effect at the time specified in such notice and, unless otherwise specified therein, the acceptance of said resignation shall not be necessary to make it effective.

§ 2.02. Removal. Pursuant to Va. Code § 23.1-1300, if any member of the Board of Visitors fails to attend (1) the meetings of the board for one year without sufficient cause, as determined by a majority vote of the board, or (ii) the educational programs sponsored by the

§ 3.03. Emergency Meetings. Emergency meetings are special meetings and may be

accordance with § 5.04 of these Bylaws and Standing Committee chair vacancies (versus temporary absences) may be filled at any time by appointment of the Rector and confirmation by the Board. A quorum of ea -6 ()-1 (-(a)-(t)-6 (0)-1 (.1)-10 .1)-nd.1nd.1m.1t0a20 (l)20 (l) con-6 (0)i0 of -(q

(e) Student Enhancement and Engagement Committee. The Student Enhancement and Engagement Committee supports the Board's responsibilities for ensuring

(b) Authority. The Rector has no authority to act on behalf of the Board or the

University. The President shall submit to the Board, in writing, an annual report on the condition of the University.

(a) Responsibilities of the President include, but are not limited to:

(1) Providing leadership in the development of the University's mission and programs;

(2) Providing leadership for the gov7 0 Tw 0 -1.15 Td [(m)-2 (i)-2 (s)-1 (s)-1 (i)-2 (

(12) Presiding over official meetings and functions of the University, except Board of Visitors meetings and Board-sponsored events;

(13) Keeping the Rector informed and informing the Board of actions taken by the President on behalf of the Board and of the development of critical or controversial issues at the next regular Board meeting, or sooner via correspondence as the situation warrants;

(14) Reviewing, accepting, modifying, or rejecting recommendations of the campus governance bodies, or causing such activities to be done, with respect to any matter concerning academic policy, programs, or procedures. To present to the Board all formal

members, at least three of whom must be voting members of the Board. Procedures to be followed for an executive search shall be similar to those contained in § 4.04 of these Bylaws. The President may be involved in the process and an external audit of the Office of the University Auditor shall replace the institutional review if deemed necessary. Approval of a candidate requires the vote of at least nine voting members of the Board.

§ 7.02. Legal Representation. The University's legal counsel is appointed by the Attorney General and provides all legal services as set forth in § 2.2-507., *Code of Virginia*.

§ 7.03. Executive Secretary to the Board. The Executive Secretary to the Board is a university employee who shall be appointed by the President and serves at the pleasure of the Board. The Executive Secretary to the Board manages the Office of the Board of Visitors, provides staff support to the Board and its Secretary, maintains the Board of Visitors Manual and the official records of the Board, has actual custody of the Seal of the University and may affix the Seal to any instrument as authorized by the Board, the Rector, the Vice Rector, or President with approval of the Board Secretary, ensures that the content of official regulations of the

the adoption of these Bylaws shall be considered as part of the Board Policies and Procedures and shall be referred to as such.

§ 8.02. Adoption. Board Policies and Procedures may be adopted, amended, modified or repealed, in whole or in part, at any meeting of the Board by an affirmative vote of at least nine of the voting members of the Board provided that notice of the proposed change has been given at least 15 calendar days prior to the meeting. Board Policies and Procedures shall be posted to the Board of Visitors website and indexed so that Board members can find and use them expeditiously.

§ 8.03. Effective Date. Board Policies and Procedures shall be effective on adoption by the Board, or the Executive Committee when the Board is not in session, unless a different date is fixed by the Board.

§ 8.04. Publication of Policies and Procedures. The Board Secretary, assisted by the Executive Secretary to the Board, shall supervise the maintenance of all Policies and Procedures and may direct the publication of all or any part of same from time to time.

ARTICLE IX
Miscellaneous Provisions

§ 9.01. Suspension of Bylaws. Except as set forth in this section, sections of these Bylaws or any portion thereof may be temporarily suspended at any meeting of the Board by a three-fourths majority affirmative vote of all voting members present provided that no section shall be suspended unless at least nine members vote affirmatively therefore. Articles I and II of these Bylaws and other portions pertaining to the *Code of Virginia*, as referenced in the text, shall not be subject to suspension by the Board under any circumstances.

§. 9.02. Institutional Review. The Board may periodically commission an institutional review. This review may also serve as the evaluation of the president as set forth in §701(f) of these Bylaws to preclude unnecessary duplication.

§ 9.03. Board Evaluation. The Board should conduct a self-evaluation annually at a Board retreat. The Board should occasionally have a formal evaluation of its processes and procedures which could be conducted by an external evaluator at the discretion of the Executive Committee. In these endeavors, the candid opinions regarding the Board should be sought in an appropriate fashion from the University President, University Staff, Faculty, and Students along with the public at large.

§ 9.04. Board of Visitors Budget. The Office of the Board of Visitors shall be allocated funds in the annual University budget adopted by the Board. The Vice Rector, in conjunction with the Executive Secretary to the Board, shall be responsible for formulating the Board of Visitors Base Budget for the coming year (see Bylaws § 5.06 and § 7.04) predicated on guidance developed by the Rector grounded on past spending patterns and anticipated needs. The Board of Visitors Budget shall be developed during the University's budget formulation process and shall be presented by the Vice Rector to the Board at the Spring regular meeting for approval.

ARTICLE X
Amendments and Procedural Irregularities

§ 10.01. Procedure. The Bylaws may be amended at any regular or special meeting of the Board by a vote of at least 12 voting members of the Board of Visitors provided that notice of the proposed amendment has been given at least 45 calendar days prior to the meeting.

§ 10.02. Legislative Amendments. In the event any portion of the legislation pertaining to Old Dominion University is amended by Acts of the General Assembly in a manner in conflict with these Bylaws, the laws of the Commonwealth shall control and these Bylaws will be amended thereby. Those portions of the Bylaws which are not affected by such legislation shall remain in full force and effect until and unless otherwise amended or repealed. Annual legislative amendments to the *Code of Virginia* may be initiated by the Board and the President; however, the Board must pass by a majority vote on all amendments, including annual budget amendments, to be submitted to the General Assembly on behalf of Old Dominion University.

§ 10.03. State Budget Requests. The Board shall participate in the formulation of the biennium budget request process. The Board or the Executive Committee must approve operating and capital requests by a majority vote. The Board shall review planning and financial feasibility studies for capital projects and approve them by a majority vote of voting members of the Board or the Executive Committee prior to submission to appropriate state agencies.

§ 10.04. Ratification of *Ultra Vires* Act. Any action taken in violation of these Bylaws is taken without authority. For such action to be legally binding, it must be ratified by an affirmative vote of at least nine voting members of the Board.

§ 10.05. Adoption, Effective Date and Repealer. These Bylaws are hereby adopted and shall be effective as of the 24th day of September, 2015. All former Bylaws of the Board of Visitors are hereby repealed.

Upon a motion made by Mr. Henry and seconded by Mr. Hill, the following resolution to amend the action taken at the April 26, 2018 Board of Visitors meeting to elect a nominating committee was unanimously approved by al Tata)9ÙV ìlÑ@ '1Tj /TT-( )]TJ 0.002BDC 0 0 T8 C

date with key gifts from The Landmark Foundation, Patricia and Douglas Perry Foundation, Marsha Hudgins and Conrad Hall.

Dr. Alvin Holder, associate professor in Chemistry and Biochemistry, and his colleagues were awarded an NIH Maximizing Access to Research Centers (MARC) award of $1.3M to help under-represented undergraduate students move into graduate research career paths in biomedicine. A University-record eight athletic teams recorded a perfect single0year APR score of 1000. Student Engagement and Enrollment Services will host a Social Mobility Symposium

Ms. Skaggs reported on the results of the audit of the College of Education and the status of open audit issues.

ATHLETICS COMMITTEE

The Rector called on Ms. Kemper for the report of the Athletics Committee. Ms. Kemper reported that Wood Selig, Director of Athletics; Randale Richmond, Sr. Associate Athletic Director, Compliance and Student-Athlete Welfare; and Ragean Hill, Associate Athletic Director, Senior Woman Administrator, Student-Athletic Services gave an overview of student-athlete welfare, including academic support, an academic review, and career development efforts.

The Committee was introduced to Josh Mariner, former ODU football student-athlete, who graduated in May 2018 with a Master's degree in Public Administration.

Jena Virga, Sr. Associate Athletic Director for Athletic Development, and Drew Turner, Associate Athletic Director for Development, reviewed the new tax bill and its impact on Athletics and the Old Dominion Athletic Foundation's plan and strategy with membership benefits going forward.

Mr. Richmond and Dr. Selig discussed the findings from the Commission on College Basketball Report and its impact on Division I Men's Basketball, noting that the Committee was chaired by Condoleezza Rice and did not involve participation by the NCAA.

Dr. Selig presented a timeline for Women's Volleyball, which is scheduled to begin at ODU in 2020, and presented the 2017-2018 athletic highlights.

ACADEMIC & RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Mr. Henry for the report of the Academic & Research Advancement Committee. Mr. Henry reported that the Committee met in closed session to discuss the initial appointment of four faculty members with tenure and an update from the last meeting on the application for tenure with no decision.

Following closed session, committee members approved by unanimous vote the initial appointment with tenure of four faculty members. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting *(Allmond, Bradley, Corn, Henry, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Slaughter, Smith, Tata).*

INITIAL APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Samuel Brown

INITIAL APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Katherine Hawkins as Vice Provost for Faculty Affairs and Strategic Initiatives and Professor of Communication and Theatre Arts with the award of tenure in the Department of Communication and Theatre Arts in the College of Arts and Letters, effective June 25, 2018.

Salary: $190,000 for 10 months
Rank: Vice Provost for Faculty Affairs and Strategic Initiatives and Professor of Communication and Theatre Arts

The following contains my recommendation for the initial appointment with tenure of Dr. Katherine Hawkins as full professor in the Department of Communication and Theatre Arts in the College of Arts and Letters. Dr. Hawkins received a B.S. (1980) in Psychology and Sociology from the University of Virginia, an M.A. (1982) in Speech Communication and Ph.D. (1986) in Speech Communication from the University of Texas at Austin. Dr. Hawkins served as an assistant professor (1986-1992) and associate professor (1992-1994) at Texas Tech University, an associate professor (1994-2000) and full professor (2000-2003) at Wichita State University, full professor (2003-2011) at Clemson University, and full professor (2011-present) at Radford University.

The ODU *Faculty Handbook* states, "The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the university, to protect academic freedom, and to enable the university to retain a permanent faculty of distinction in order to accomplish its mission." [*Faculty Handbook*, p. 46]. The *Faculty Handbook* policy on Initial Appointment of Teaching and Research Faculty provides for an initial appointment with tenure provided that the "request for an initial appointment with tenure must first be initiated by the chair, voted on by the departmental tenure committee, and approved in writing by the Dean." The policy also says, "Normally, an initial appointment with tenure will be granted only to a faculty member who already has achieved a distinguished academic record and held a tenured position." [*Faculty Handbook*, p. 23].

INITIAL APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Stuart Henderson as Professor of Physics with the award of tenure in the Department of Physics in the College of Sciences, effective July 25, 2018.

Salary: Paid in full by Jefferson Lab
Rank: Professor of Physics

The following contains my recommendation for the initial appointment with tenure of Dr. Stuart Henderson as full professor in the Department of Physics in the College of Sciences. Dr. Henderson is the new director of Jefferson Lab. As the new director, he is eligible to be one of the up to five members of the top leadership at Jefferson Lab to receive appointment in a Virginia university with a Governor's Distinguished CEBAF Professorship (GDCP). Dr. Henderson requested that his appointment be held at Old Dominion University. It will be an honor for Old Dominion University to appoint Dr. Henderson as it would be the first time such a prestigious appointment has occurred at ODU. He received a B.S. (1985) in Chemistry with a minor is physics and math from Vanderbilt University and a Ph.D. (1991) in Physics from Yale University. Dr. Henderson served as director (2006-2010) of the Research Accelerator Division at the Spallation Neutron Source, Oak Ridge National Laboratory, Oak Ridge, Tennessee. He also worked as associate laboratory director for accelerators (2010-2014) at the Fermi National Accelerator Laboratory, Batavia, Illinois. In 2014, he became director of the Advanced Photon Source Upgrade Project at the Argonne National Laboratory, Lemont, Illinois.

The ODU *Faculty Handbook* states, "The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the university, to protect academic freedom, and to enable the university to retain a permanent faculty of distinction in order to accomplish its mission." [*Faculty Handbook*, p. 46]. The *Faculty Handbook* policy on Initial Appointment of Teaching and Research Faculty provides for an initial appointment with tenure provided that the "request for an initial appointment with tenure

Committee members approved the resolutions on 32 faculty appointments, nine

Name and Rank	Salary	Effective Date	Term

Name and Rank	Salary	Effective Date	Term
Dr. Saltuk B. Karahan Lecturer of Political Science and Geography	$56,000	5/25/18	12 mos

Dr. Karahan received a Ph.D. in International Studies from Old Dominion University, a Master of Arts in Security Studies from Army War College, Turkey, a Master of Science in Modeling, Virtual Environments and Simulation from Naval Postgraduate School and a Bachelor of Science in Systems Engineering from Turkish Military Academy, Turkey. Previously he was a Visiting Scholar at the Virginia Modeling, Analysis and Simulation Center at Old Dominion University. (Designated as Cybersecurity Program Coordinator) (new position)

Mr. Charles E. Kirkpatrick Lecturer of Information Technology and Decision Sciences	$62,000	7/25/18	10 mos

Mr. Kirkpatrick received an M.S. in Management of Information Technology from the University of Virginia and a B.S. from East Tennessee State University. Previously he was an Adjunct Instructor in the Strome College of Business at Old Dominion University and a Visiting Scholar in the McIntire School of Commerce at the University of Virginia. (new position)

Dr. Rohan Maddamsetti Visiting Assistant Professor of Biological Sciences	$60,000	7/25/18	10 mos

Dr. Maddamsetti received a Ph.D. from the Department of Integrative Biology at Michigan State University and an Sc.B in Computational Biology from Brown University. Previously he was a Postdoctoral Research Fellow in the Department of Systems Biology at Harvard Medical School.

Ms. Meredith E. Magoun Lecturer of Communication and Theatre Arts	$45,000	7/25/18	10 mos

Ms. Magoun received an M.F.A. in Costume Design from Carnegie Mellon University and a B.A. in Theater from Smith College. Previously she was a Lecturer in Costume Design/Technology at Central Washington University.

Mr. Kole A. Matheson Instructor of English	$42,000	7/25/18	10 mos

Mr. Matheson received an M.A. in Applied Linguistics and a B.A. in English from Old Dominion University. Previously he was an Instructor in the Department of English at Old Dominion University.

Name and Rank	Salary	Effective Date	Term
Mr. James Morrow Assistant Professor of Communication and Theatre Arts (Tenure Track)	$57,000	7/25/18	10 mos

Mr. Morrow received an M.F.A. in Dance from Hollins University and a Bachelor of Arts from Northeastern Illinois University. Previously he was an Assistant Professor of Dance at Salem State University.

Ms. Kelly Morse Lecturer of English	$44,000	7/25/18	10 mos

Ms. Morse received an M.F.A. in Creative Writing-Poetry from Boston University and a B.A. in

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Name and Rank	Salary	Effective Date	Term
Ms. Rita Soulen Lecturer of Teaching and Learning	$43,000	7/25/18	10 mos

Ms. Soulen received an M.S.Ed. with Library Science Endorsement from Old Dominion University, a B.S. in Middle Education from the College of William and Mary and is enrolled in the Curriculum and Instruction doctoral program at Old Dominion University. Previously she was a School Library Media Specialist at Norfolk Public Schools.

Dr. Jiangwen Sun Assistant Professor of Computer Science (Tenure Track)	$95,000	7/25/18	10 mos

Dr. Sun received a Ph.D. in Computer Science and Engineering from the University of Connecticut, an M.E. in Computer Science and Technology from Nanjing University, China and a B.M. in Clinical Medicine from Second Military Medical University, China. Previously he was an Assistant Research Professor in the Department of Computer Science and Engineering at the University of Connecticut.

Ms. Kelly Vega Lecturer of Communication Disorders and Special Education	$61,000	6/10/18	12 mos

Ms. Vega received an M.S. in Speech-Language Pathology and a B.S. in Psychology from Old Dominion University. Previously she was a Clinical Educator in the Department of Communication Disorders and Special Education at Old Dominion University and a Speech-Language Pathologist at Sentara. (Designated as Clinical Educator – ODU Speech and Hearing Clinic)

Ms. Heather M. Weddington Lecturer of English	$44,125	7/25/18	10 mos

Ms. Weddington received an M.F.A. in Creative Writing and a B.A. in English from Old Dominion University. Previously she was an Instructor in the Department of English at Old Dominion University.

Dr. John P. Whiteman Assistant Professor of Biological Sciences (Tenure Track)	$80,000	12/25/18	10 mos

Dr. Whiteman received a Ph.D. in Ecology and an M.Sc. in Zoology and Physiology from the University of Wyoming and a B.A. in Biology from the University of St. Thomas. Previously he was a Post-Doctoral Research Associate and Adjunct Assistant Professor of Biology at the University of New Mexico.

Name and Rank	Salary	Effective Date	Term
Dr. Jian Wu Assistant Professor of Computer Science (Tenure Track)	$95,000	7/25/18	10 mos

Dr. Wu received a Ph.D. in Astronomy and Astrophysics and a minor in Computational Science from Pennsylvania State University and a B.S. in Physics and Astronomy from the University of Science and Technology of China. Previously he was an Assistant Teaching Professor in the Department of Information Sciences and Technology at Pennsylvania State University.

Dr. Tian-Bing Xu Associate Professor of Mechanical and Aerospace Engineering (Tenure Track)	$94,000	7/25/18	10 mos

Dr. Xu received a Ph.D. in Materials Sciences and Engineering and an M.S. in Electrical Engineering from The Pennsylvania State University and a Diploma in Physics from Shandong University, China. Previously he was an Associate Research Fellow at NASA Langley Research Center.

Ms. Susan Zehra Lecturer of Computer Science	$50,000	7/25/18	10 mos

Ms. Zehra received an M.S. in Electronics Engineering and Computer Science from Norfolk State University, a B.S. in Electrical Engineering from JMI, New Delhi, India and is pursuing a Ph.D. in Computer Science at Old Dominion University. Previously she was an Instructor of Computer Science at Hampton University. (new position)

Name and Rank	Salary	Effective Date	Term
Ms. Morgan Collins Assistant Sailing Coach and Assistant Instructor	$33,549	4/18/18	12 mos

Ms. Collins received a B.A. in Interdisciplinary Studies from Old Dominion University. Previously, she worked as the Assistant Sailing Coach for SUNY Maritime University.

Mr. Erik Edwards Coordinator, Outdoor Adventure Program, and Assistant Instructor	$38,500	5/25/18	12 mos

Mr. Edwards earned a B.S. in Recreation Management from Georgia Southern University. Previously, he worked as a graduate assistant for the University's Department of Recreation and Wellness.

Mr. Keith Freeman Assistant Women's Basketball Coach and Instructor	$120,000	5/01/18	12 mos

Mr. Freeman earned a B.S. in Business Administration from Huntington College and an M.B.A.

Name and Rank	Salary	Effective Date	Term
Ms. Elaine M. Pearson Associate Vice President for Academic Affairs and Instructor	$147,000	6/25/18	12 mos

Ms. Pearson received an M.B.A. in Management from Texas Women's University, an M.Ed. in Educational Technology from the University of Phoenix and a B.S. in Information Systems Technology from the University of Houston. Previously she was Executive Director for

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Name and Rank	Effective Date
Judy Luedtke Executive Director Emerita of Student Transition and Family Programs	August 1, 2018
David Radcliffe Associate Director Emeritus for Military Operations	July 1, 2018

MARTYN BRADLEY

Martyn Bradley, associate athletic director for sports medicine and athletic training, received a Bachelor of Science in physical education from Southern Illinois University and a Master of Science in athletic training from the University of Arizona. He joined Old Dominion University in 1975 and currently oversees all aspects of the athletic training and sports medicine programs. Since joining ODU, Bradley has been responsible for the administration of the athletic training program.a ( )]TJhn Ilh

Graduates of the proposed Bachelor of Science in Exercise Science will be equipped with knowledge and skills to work independently or on a team to perform fitness assessments, provide exercise prescriptions, and perform basic health screenings such as blood pressure and body composition assessment. They will be equipped with knowledge to understand how and why exercise is effective in treating and preventing disease, and the ability to prescribe exercise as a treatment and preventative tool for chronic diseases and improving fitness.

A baccalaureate-level exercise science concentration has been offered within the physical education program at Old Dominion University since the early 1970s. However, the current classification under physical education is incongruous with the focus of exercise science. The existing concentration is not focused on pedagogy and does not prepare individuals to teach in school settings. The proposed program is aligned with the skills and knowledge required in the field of exercise science.

APPROVAL OF A NEW BACHELOR OF SCIENCE IN PUBLIC HEALTH

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposal for a new Bachelor of Science in Public Health degree program to be effective with the fall 2019 semester.

Rationale: Old Dominion University (ODU) seeks approval to initiate a Bachelor of Science in Public Health to begin fall 2019. This program will be offered through the School of Community and Environmental Health in the College of Health Sciences.

The purpose of the proposed program is to offer robust educational content and experiences that encompass frameworks, policies and strategies in the field of public health to students who wish to enter or advance in the field. Public health spans several disciplines—epidemiology, social and behavioral sciences, environmental sciences, health policy, biostatistics—dedicated to the improvement of the health and well-being of populations across the globe. These key disciplines will be covered in the proposed program.

Graduates of the proposed program will be prepared to work in a variety of public health settings to conduct health promotion and wellness programs; lead research and public health activities in governmental and other agencies; facilitate innovation to educate and empower the public about health, safety, and prevention of disease; manage data to provide responsiveness and reporting; use evidence to create public health policies; and establish organizational cultures that are committed to life-long learning. Ultimately, graduates will be prepared to address public health challenges in a diverse array of organizations.

For a number of years, ODU has offered a major in public health within the Bachelor of Science in Health Sciences. While the new program will offer a similar curriculum, the competencies will have an enhanced focus on the interdisciplinary approach to public health. Thus, students will have a strong underpinning in public health content and experiences so that they may use evidence-based decision making and practice to improve the health and well-being of multiple communities.

APPROVAL OF A NEW MASTER OF LIBRARY AND INFORMATION STUDIES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposal for a new Master of Library and Information Studies degree program to be effective with the fall 2019 semester.

Rationale: Old Dominion University seeks approval to offer a Master of Library and Information Studies (MLIS) to begin fall 2019. The proposed program will be offered through the Department of Science, Technology, Engineering, and Mathematics Education and Professional Studies (STEMPS) in the Darden College of Education.

The purpose of the Master of Library and Information Studies is to prepare students with the theoretical knowledge and practical skills that will enable them to become highly skilled librarians and information specialists. This includes, but is not limited to, professional positions in academic libraries, public libraries, school libraries, and special libraries such as health sciences, law, or business libraries as well as positions for information professionals in health environments, museums, businesses, government and other agencies. Graduates of the program will be prepared to manage libraries, select and organize library collections, and interact with library patrons to determine and fulfill information needs.

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1. Evaluation

    a.

quantitative and qualitative, all annual evaluations by the department chair and dean, and other relevant materials. The chair forwards the credentials to the department promotion and tenure committee.

b. The department promotion and tenure committee reviews the credentials, votes, and makes a recommendation. The vote should be recorded. The recommendation and votes are submitted to the department chair with a copy to the lecturer seeking promotion.

c. The department chair makes an independent evaluation and recommendation with copies to the lecturer seeking promotion and forwards all credentials and recommendations to the college promotion and tenure committee.

d. The college promotion and tenure committee reviews the documents, votes, and makes a recommendation. The materials, votes and other documents are forwarded to the dean.

1. If the dean decides against the promotion, the candidate may request a review by the provost and vice president for academic affairs. The decision of the provost and vice president for academic affairs is final.

2. If the dean finds in favor of promotion, the promotion becomes effective at the start of the subsequent academic year.

B. Senior Lecturer - This is a full-time rank that requires an appropriate master's degree,

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b. If the evaluation is positive and the dean's recommendation on retention is affirmative, the individual will be reappointed according to the policy on "Reappointment or Nonreappointment of Faculty." ~~may be offered an appointment for the next three academic years. Those persons who are reappointed in this manner shall be subject to another in-depth review conducted by the dean during the fall semester of the third year of the reappointment. Senior~~ lecturers may be reappointed for additional three-

APPROVAL OF PROPOSED REVISIONS TO THE POLICY ON REAPPOINTMENT OR NONREAPPOINTMENT OF FACULTY

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed revisions to the policy on Reappointment or Nonreappointment of Faculty effective July 1, 2018.

Rationale: The proposed changes to the policy on Reappointment or Nonreappointment of Faculty are recommended so that the policy will be consistent with the changes made to the policy on Evaluation of Lecturers, Senior Lecturers, and Master Lecturers and Promotion of Lecturers and Senior Lecturers. In addition, language has been added to include the addition of the various non-tenure track ranks such as lecturers, clinical ranks, and research professor ranks. Language has also been added about notification when the decision is not to reappoint a faculty member.

NUMBER: 1402

TITLE: Reappointment or Nonreappointment of Faculty

APPROVED: June 12, 1980; Revised June 20, 1985; Revised June 16, 2011; Revised April 26, 2013 (eff. 6/1/13)

I. Board of Visitors Policy

A. Nature of Appointment

1. Unless tenure has been awarded by the university, all appointments of full-time faculty are on an annual, temporary, or probationary basis, renewable one year at a time at the discretion of the university.

2. In some cases, appointments for a period of less than one academic year may be made, for example initial appointments at mid-year or emergency one-semester appointments.

II. Guidelines

A. Consideration of reappointment or nonreappointment will be according to a timetable distributed by the Office of the Provost and Vice President for Academic Affairs. Consideration takes place early in the second semester for faculty members in their

master lecturers, research associate professors, research professors, clinical associate professors, and clinical professors, initial consideration will be by the department chair, except for those years when the faculty member is undergoing their fifth year review (see III.B. below). ~~Initial consideration will be by the departmental tenure and promotion committee.~~

C. In the case of financial constraints or demonstrable overstaffing of departments, the dean or the provost and vice president for academic affairs may require that the number of probationary tenurable and nontenurable faculty members in the department be reduced.

D. Faculty members who were appointed as instructors with the expectation that the terminal degrees would be completed may not be reappointed before the award of the degree unless prior approval has been obtained from the provost and vice president for academic affairs. (See the Board of Visitors Policy and Procedures Concerning Academic Rank and Promotion in Rank.)

E. If the critical requirements of the position of a probationary tenurable faculty member are ch4 (a)4 a th1o t Tw 53813 (f)- -0.004 T of t- -0.01 (4.0 (a)4 (nd 02 (ona(t)-2 (i)i)-2 [09

a. That the faculty member be considered for tenure through normal channels, if a sufficient probationary period has elapsed. (In this case, the faculty member is considered for tenure through the normal tenure

B. Reappointment or Nonreappointment of Nontenure-

b. Notice of the dean's decision concerning reappointment or nonreappointment of nontenurable faculty members s

compared to the criteria established by the Board of Visitors for the rank being considered and any other criteria established by the department or college.

B. Promotion to the rank of associate professor must occur at the time of the tenure award, and the policy on tenure applies.

C. Promotion to the rank of full professor is normally considered no earlier than during the sixth year of a faculty member's service as associate professor at Old Dominion University. Exceptions are made only under the following circumstances:

1. A faculty member who has held the rank of associate professor at another institution and was initially appointed to Old Dominion University at the rank of associate professor may be considered for promotion at the time of the award of tenure.

2. A faculty member of extraordinary merit may be considered for promotion to the rank of full professor before the sixth year as associate professor at Old Dominion University.

D. The president, upon the recommendation of the Faculty Senate, shall establish procedures for consideration of promotion to the rank of full professor (~~and~~as well as for the designation as eminent scholar). Such procedures shall require consideration and recommendation by faculty members at the department and college level, the chair, the dean, and the University Promotion and Tenure Committee. The decision concerning promotion is to be made by the provost and vice president for academic affairs. If the provost and vice president for academic affairs decides against promotion, the faculty mc 0.0046 (p)-4fm m4 (de)--20(m)-16 ()-406 (

2. Each committee and administrator making a recommendation concerning promotion considers evidence of the faculty member's performance over the total time in which the previous rank has been held as compared to the guidelines for the rank being considered as established by the Board of Visitors and any other guidelines established by the department or college.

3. The total rank structure of the department should be considered.

4. At the least, the committees and administrators should examine faculty information sheets, chair evaluations, dean's evaluations, and any other evidence submitted by the faculty member, the chair of the department, or any other relevant source. It is the responsibility of the department chair and the departmental promotion and tenure committee to provide an assessment of the quality of the publications for the faculty being considered for promotion. The evidence should address the quality of the journals and the reputation of book and other such publishers.

~~C.~~B. ~~In the case of promotion to full professor, e~~External evaluation of the faculty member's research and scholarly activity by nationally recognized experts in the field of specialization will be required.

1. The responsibility for initiating the external review, securing the reviewers, and forwarding complete review files to the dean, provost and vice president for academic affairs, and the University Promotion and Tenure Committee belongs to the department chair. If the department chair does not have the rank of professor, all chair responsibilities for promotion to full professor will be delegated by the dean to a full professor in the department or from another department within the same college who will assume all of the chair's responsibilities described below. This appointed professor, acting in the role of chair, cannot take part in any deliberations or votes of the departmental, college or University promotion committees while the promotion case is being considered. In promotion of department chairs, the responsibility belongs to the dean.

2. External reviewers with academic positions must~~will~~ hold the same rank or higher than the promotion rank for which the faculty member is being considered; exceptions should be justified by the dean. The department tenure and promotion committee and the candidate will prepare separate lists of potential reviewers. The candidate will review both lists and will document personal and professional relationships with all potential reviewers. The chair (or designee, see 1 above) will select three reviewers from the candidate's list and three reviewers from the department tenure and promotion committee's list; the chair (or desin79.9 (1 (s)-9 (s)-4) /CS0 cs 0 scn -0.0

potential external reviewers must be completed before the end of the semester prior to the submission of credentials for promotion.

3. External reviews will be confidential; reviewers will be so advised. Requests for exception to the confidentiality of external reviews should be made directly to the provost and vice president for academic affairs before the reviewers are asked to submit evaluations. If an exception is approved, candidates for promotion will be allowed access to the substance of external reviews, but the authorship of specific external reviews and other identifying information contained therein will remain confidential. All external reviewers will receive a standard letter sent by the chair but prepared by the provost and vice president for academic affairs in consultation with the deans and a copy of the policy on external reviews so their responsibilities

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responsibility of the committee to elicit opinions from all faculty members holding the rank considered or above.

2. In departments where fewer than three members hold appointments in the rank being considered or above, the dean, in consultation with the chair (or designee), will appoint enough additional faculty in the rank or above from other disciplines to form a committee of at least three.

3. Candidates for promotion should provide a statement of potential external and/or internal reviewers with whom there is a conflict of interest, e.g., co-authors, co-investigators, etc.

4. No dean, associate dean, assistant dean, or other full-time administrator or department chair (or designee) shall attend or participate in the deliberation of either the departmental, college, or University Promotion and Tenure Committee. The deliberations of all three committees are confidential and must not be shared with anyone outside of the committee.

5. The college committees shall consist of one tenured faculty member from each department in the college. All members of the college promotion and tenure committees shall be elected directly by the faculties they represent for a one-year term renewable twice for a total of three years. ~~This member~~They shall be chosen by majority vote of all full-time, tenure-track teaching and research faculty members of the department, present and voting, by secret ballot before April 15 of each year for the ensuing year. There should be at least ~~three~~a majority of full professors on the college committee. No person shall serve on a college promotion and tenure committee for more than three years consecutively but is eligible for reelection after an absence of at least one year. Only faculty holding the rank of professor are eligible to join the deliberations and the vote on candidates for promotion to professor. If the home department of a candidate for promotion to full professor has no full professor representing it on the college committee, a member of the departmental promotion committee for that candidate (convened as described in section ~~D~~C.1. and ~~D~~C.2. above) shall be elected to serve as its representative. In any case, the representative from a promotion candidate's department will participate in deliberations in the candidate's case but will not cast a vote.

6. The University Promotion and Tenure Committee shall consist of one tenured full~~faculty~~ professor from each of the major degree-granting academic colleges. This member shall be elected by his/her college's promotion and tenure committee(s) by September 15. The University Promotion and Tenure Committee shall elect one of its members as chair.[ii] No person~~al~~ shall serve on the University Promotion and Tenure Committee for more than three years consecutively but is eligible for reelection after an absence of at least one year. The representative from a promotion candidate's college will participate in deliberations in the candidate's case

recommendations of the departmental committee, the chair, and the college committee, then the faculty member is not promoted for the coming year. If the dean's determination is negative and is not in accordance with all previous recommendations, the faculty member may request a further review by the provost and vice president for academic affairs. The decision of the provost and vice president for academic affairs is final in such cases.

~~H.~~G. The dean, considering all previous recommendations and all credentials, then makes a recommendation concerning promotion, which is forwarded, with reasons, to the provost and vice president for academic affairs.

~~I.~~H. The University Promotion and Tenure Committee, consisting of one tenured full professor from each of the major degree-granting academic colleges, examines the facts and all previous recommendations and documentation, and makes a recommendation (with reasons, including minority reasons, if any) concerning promotion, which is forwarded to the provost and vice president for academic affairs. All eligible committee members shall~~should~~ vote yes or no through a secret ballot. In instances of a non-unanimous vote, the minority opinion must be included in the committee recommendation and the minority must be given the option to write the minority opinion.

~~J.~~I. On the basis of all the evaluations and recommendations presented, and after consultation with staff, the provost and vice president for academic affairs makes a decision concerning promotion for the coming year. If the recommendations of the committees and administrators that have previously considered the case have not been in agreement with one another, or if the provost and vice president for academic affairs disagrees with the recommendations that have been in agreement with one another, the provost and vice president for academic affairs shall consult with the chair, the dean, and the University Promotion and Tenure Committee before reaching a final decision. The decision of the provost and vice president for academic affairs will consist of one of the following:

1. Promotion

2. deferral

~~K.~~J. If the decision of the provost and vice president for academic affairs is for promotion, the faculty member will receive the higher rank in the subsequent academic year. The decision of the provost and vice president for academic affairs will be reported to the president.

~~L.~~K. The faculty member may request that the president review a negative decision by the provost and vice president for academic affairs. The decision of the president is final.

~~M.~~L. All promotions are reported by the president to the Board of Visitors.

~~N.~~M. Copies of the recommendations by all committees, chairs, deans and the provost and vice president for academic affairs shall be provided to the faculty member being considered for promotion. The faculty member will be provided opportunity to correct any factual misinformation in such recommendations by placing a letter in his or her promotion file at any stage, or up until April 1, to the ~~P~~provost and vice president for academic affairs.

~~O.~~N. The above procedures at the department and college level may be suitably adapted for faculty members who hold interdisciplinary or interdepartmental appointments.

its mission. For these reasons, tenure is usually awarded only after a suitable probationary period, and the decision to award tenure is based both on the merit of the individual faculty member and on the long-term needs and mission of the department, the college, and the University.

II. Eligibility for Tenure

A. Only faculty members who hold the ranks of assistant professor, associate professor, or full professor are eligible to be considered for tenure. Assistant professors will be awarded tenure only if they are simultaneously being promoted to the rank of associate professor.

B. Faculty members may be considered for tenure only once.

C. Under certain circumstances administrative faculty holding rank in a department at the assistant professor (if promotion to the rank of associate professor is being simultaneously considered), associate professor, or full professor level may be considered for tenure, as specified by the Board of Visitors policy concerning administrative faculty.

D. Since tenure is granted as a faculty member in an academic department or program, the award of tenure does not imply continuance in any full-time or part-time administrative position, nor does it imply continuance of any specific work assi(s)-t

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department, anticipated retirements, or other known departures, and projected new programs or changes in directions must be considered.)

4. No person can be awarded tenure unless convincing evidence is provided of effective teaching.

5. No faculty member can be awarded tenure unless convincing evidence is provided of successful performance in scholarly activity and research, as judged by the department's approved criteria for the evaluation of scholarly activity and research. It is the faculty member's responsibility to include these criteria in the research portfolio submitted to external reviewers and in the data file submitted internally. If these criteria changed during the faculty member's probationary period, he or she can choose which version to submit. All evaluations of the faculty member's research and scholarly activity, at every stage of the tenure process, should be guided by these criteria.

V. Procedure for Tenure Consideration

A. The provost and vice president for academic affairs, fifteen months prior to the aiid bo ij /TT(i)-2 (-2i)-2m(i)-2 (6-6 (i)(ui)-[t-2 ()7 b (i)-2(l 12.0v (l)-2v (i)-)-ij /TT(l 12.0)a)-1

lists of potential reviewers. The candidate will review both lists and will document personal and professional relationships with all potential reviewers. The chair (or replacement, see section V.B.) will select three reviewers from the candi

Promotion and Tenure Committee, or of the tenured faculty of the department serving as a group to consider tenure, except in those cases when such committees or groups may, at their discretion, request administrators or chairs to answer specific questions concerning tenure cases. The deliberations of all three committees are confidential and must not be shared

committee. Considering this recommendation, the chair (or replacement, unless the d

Park, Recreation and Tourism Studies
Human Services
Community College Leadership
Mental Health Counseling
Addictions Counseling

The faculty were directly involved in the process to rename the college. In 2017, a faculty committee was constituted to examine the need for a name change and to propose a new name for the college. The six-member committee conducted extensive research before proposing a list of three possibilities for renaming. Their efforts included a review of the following:

The names of colleges from peer group institutions at the national level
The names of colleges from peer group institutions within the state
The names of colleges from the top ten Colleges of Education in the nation
The names of colleges according to the list of Educational Trust Colleges of Education
The names of colleges on a list of Colleges of Education to which we aspire

Committee members presented the results of their work to their respective departments. Faculty from all departments were afforded the opportunity to provide input and feedback as well as vote on the proposed name. The committee's work was also presented at a college-wide meeting. Finally, a ranking survey was sent to all faculty within the college, including adjunct faculty, and members of the Darden College of Education Council.

Fifty-seven percent of all faculty and members of the Council and 48% of adjunct faculty ranked the Darden College of Education and Professional Studies as their top choice of a new name for the college. Thus, the request is made to rename the college the Darden College of Education and Professional Studies. The new name will more accurately reflect the diversity of program offerings within the Darden College.

Committee members received the Annual Report on Committee Actions. In the report from the Provost, Austin Agho provided information on faculty promotions for 2018-19. In the report from the Vice President for Research, Morris Foster provided more detail on the digital shipbuilding appropriation. The appropriation represents an important investment from the state in the relationship between Newport News Shipbuilding, Siemens, the Virginia Ship Repair Association and ODU and will help us expand in the advanced manufacturing domain and become an engine for regional economic development.

ADMINISTRATION & FINANCE COMMITTEE

The Rector called on Mr. Tata for the report of the Administration & Finance Committee. Mr. Tata reported that Jean Kennedy-

She informed the Committee that the University created the position of University Architect, in part, to codify, implement, maintain and enforce campus design standards. These standards are primarily intended as a tool for the University to communicate aesthetic, procedural and technical requirements to architects, engineers and general contractors that execute projects on campus She shared the standards' contents as well as the procedures used to develop and test them over the last 18 months.

The Committee received the Educational Foundation's Investment Report from Maggie Libby, Associate Vice President for Advancement/Foundations, the Public Safety Update from Rhonda Harris, Assistant Vice President for Public Safety and Chief of Police, and the Capital Outlay Projects Status Report from David Robichaud, Assistant Director of Design and Construction.

Newly-elected Rector Smith thanked Rector Bennett for his support and complimented him for how he managed a delicate balance of being rector, respecting staff and not overstepping the boundaries. She is looking forward to working with Ms. Kemper and Ms. Kirk and coming up with new ideas for the Board.

Mr. Mugler said that several board members have commented that the meetings are too rushed and suggested that consideration be given to moving some of the committee meetings to the day before. President Broderick commented that the two-day meeting model created attendance issues and was part of the reason why the Board moved to a one-day model. Mr. Mugler

See the Schedules for Faculty Personnel actions in the appendix for specific dates and actions.
The members of the faculty who are elected to serve on the University Promotion and Tenure Committee shall serve for the subsequent academic year. The promotion and tenure committee elected by each individual degree-granting college serve for an entire year, not for the spring semester of one year