

Graduate Administrators Council (GAC)
Minutes for

Spring 2012 GTAI Institute/New Student Orientation

Dr. Lewis indicated that because of the spring schedule, there will be a problem holding the GTAI Institute and the New Graduate Student Orientation. The University will reopen on Tuesday, January 3, 2012. The GTAI Institute will have to be Thursday, January 5 and Friday, January 6. With such a tight time frame, Council agreed that there was not enough time to do the traditional New Student Orientation program and suggested the possibility of offering the information online.

GPD Resource Center Website

Bill Heffelfinger proposed the creation of a new website for GPDs that would be a place where they could go for information. It would provide FAQs, information on new policies and procedures, the academic calendar, as well as other information pertinent to GPDs. Any suggestions for items to be included on the site should be directed to Bill Heffelfinger.

Revision of the 2012 Doctoral Mentoring Award

There was discussion regarding the changing of the current process of awarding the Doctoral Mentoring Award. It had previously been suggested that if only one award was provided it would be more meaningful. If the process it to be changed it needs to be done within the next couple of weeks. A committee was formed to review the process and make recommendations. Committee members include Dr. Ali Ardalani, Dr. Chris Osgood, and Dr. Osman Akan. Recommendations to be discussed at the next Council meeting.

Revision of Theses and Dissertation Guide

Dr. Osgood raised an issue about the Thesis and Dissertation Guide. The current guide does not address the usage of the English spelling vs. American spelling of words. It was decided that revising the guide was not necessary.

Meeting adjourned at 9:55 am.