

## MEMORANDUM

**TO:** Institutional Advancement Committee  
Frank Reidy, Chair  
Judith O. Swystun, Vice Chair  
Fred J. Whyte (ex-officio)  
Barry M. Kornblau (ex-officio)  
David L. Bernd  
Richard T. Cheng  
Mary Maniscalco-Theberge  
Ross A. Mugler  
William D. Sessoms, Jr.

**FROM:** Alonzo Brandon  
Vice President for University Advancement

**SUBJECT:** Institutional Advancement Committee Meeting  
September 18, 2014, Agenda

The Institutional Advancement Committee of the Board of Visitors will meet September 18, 2014, from 11:30 a.m. to 12:30 p.m. in the Board of Visitors Room of Webb Center.

### ACTION ITEMS

1. Approve the minutes of the April 24, 2014 meeting.

### ITEMS FOR REVIEW

**Office of University Advancement** – Mr. Alonzo Brandon, Vice President for University