

Responsibilities of the Clinical Resident Coach

The responsibility of the Clinical Resident Coach is to assist the teacher resident in understanding and assuming the role of the *Professional Educator*. This demands supportive supervision, modeling, guidance, and feedback on the part of the Clinical Resident Coach. A successful internship experience most frequently occurs when the Clinical Resident Coach acts as a personal confidante, instructional guide, and professional advisor. The following pages review and give specific examples of each of these major responsibilities:

Professional Guide

1. *Acquainting the teacher resident with the school, staff, students, teacher, parents and community by:*
 - ◁ Conferring with the teacher resident and building administrator to review district expectations during the workday, including the beginning and ending dates of the internship.
 - ◁ Introducing the teacher resident to the school community and explains his/her role in the manner which enhances the teacher resident's chance for success.
 - ◁ Creating an atmosphere of acceptance of the schoolteacher on the part of the pupils, parents, faculty and school community.
 - ◁ Touring the campus with the teacher resident and provides a map of the school.
 - ◁ Reviewing school policies, regulations and practices.

Instructional Guide

2. *Orienting the teacher resident to classroom rules, organization and management by:*
 - ◁ Sharing plans for creating a positive classroom environment and motivating students to succeed.
 - ◁ Introducing the teacher resident to classroom routines and rules, seating arrangements and other organizational plans.
 - ◁ Familiarizing the teacher resident with excuse forms, hall passes and other standard school forms.
 - ◁ Reviewing and implementing the Student Handbook and the Faculty Handbook.
 - ◁ Explaining and demonstrating/modeling procedures for notifying parents regarding grades and/or discipline policies including letters, phone calls and conferences.

3. *Providing a desk or work place, necessary instructional materials, resources, supplies and*

